

1 President Roman said that public fora could be held in UP Diliman, UP  
2 Los Banos and UP Manila and these could be beamed live in the other  
3 campuses.

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5 Regent Co informed the Board that actually she has a motion to amend  
6 the schedule of the public fora (please refer to pertinent section under "Other  
7 Matters.")

8  
9 Regent Taguiwalo informed the Board that another query that cropped  
10 up during the sectoral fora was on the age requirement for nominees.

11  
12 President Roman replied that whoever is elected President would have  
13 to step down at age 70, whether or not the full term of six (6) years is  
14 completed. President Nemenzo would have been President until August 2005.  
15 But, he turned 70 in February 2005 so he had to step down.

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17 Another question raised according to Regent Taguiwalo was if  
18 connection to UP is necessary for one to be nominated.

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20 One could be an alumnus or alumna, according to President Roman.

21  
22 Regent Taguiwalo asked if the Board would prepare a short list of  
23 nominees. President Roman said, in 2004, the Board did not have a short list.  
24 She, however, proposed that this matter be taken up in the next meeting when  
25 the Board already has the listing of all the nominees.

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27 Regent Taguiwalo informed the Board that another question raised was  
28 if they could endorse from the list of nominees already submitted to the Board.

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30 President Roman answered "Yes." The number of endorsements,  
31 however, would not figure in the decision. All it takes actually is for one person  
32 to nominate, according to the President.

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35 **V. POLICY MATTERS FOR DECISION OF THE BOARD**

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37 The President endorsed the following:

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39 **A. Proposed Guidelines for the Merit Promotion of Faculty**  
40 **Members who are Eligible to Cross-Rank and are Due for**  
41 **Compulsory Retirement**  
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1                    Rationale

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3                    As stated in *Shaping our Institutional Future* (2004,  
4 pp.20-21), “promotion to a higher rank occurs only three times  
5 in a faculty’s career. Hence, rank promotions require the  
6 highest standards of performance.” But because calls for  
7 promotion can be infrequent and far between, there are cases  
8 when after having met these “highest standards of  
9 performance”, a faculty loses the chance to be promoted to a  
10 higher rank because s/he is due for retirement. The following  
11 guidelines are being proposed to provide an opportunity for a  
12 faculty member who has been consistently performing well in  
13 all three areas of teaching, research and extension and who  
14 satisfies the requirements for crossing rank, but who may not  
15 be able to do so because s/he is due for compulsory  
16 retirement within one year and there is no call for promotion.

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18                    Guidelines

- 19  
20                    1. Only regular faculty members (full-time and part-time) in  
21 active service, who are holding the rank of either  
22 Assistant Professor 7 or Associate Professor 7 and are  
23 due for compulsory retirement (i.e. age 65) within one  
24 year, may apply for this merit promotion.  
25  
26                    2. Only qualified faculty members who apply for this  
27 promotion shall be evaluated. Application shall be made  
28 by the faculty member within one year prior to his/her  
29 compulsory retirement.  
30  
31                    3. The applicant shall be evaluated based on merit using  
32 the guidelines for promotion as contained in the manual,  
33 *Shaping our Institutional Future* (2004, pp. 20 -26).  
34  
35                    4. Only accomplishments for the period since the date of  
36 the last promotion up to the time of application shall be  
37 considered. The accomplishments must include at least  
38 one peer-reviewed article in a reputable publication or a

1 juried creative work, the minimum requirements for  
2 crossing rank.

3  
4 5. Applications shall be initially evaluated by the CU APFC  
5 and recommended by the Chancellor to the President,  
6 and then to the Board of Regents.

7  
8 6. Faculty members who are beyond 65 years but who are  
9 serving on an extended basis as full-time faculty shall  
10 not be covered by these guidelines but may be  
11 promoted during the regular call for promotion.

12  
13 **Board action: APPROVAL. Faculty**  
14 **Regent Taguiwalo recommended that**  
15 **other qualified faculty members be**  
16 **allowed to cross-rank outside of the**  
17 **call for promotion. The President**  
18 **said that she would take up with the**  
19 **President's Advisory Council (PAC)**  
20 **the suggestion of the Faculty Regent.**

21  
22 N.B.

23 President Roman explained that promotions do not come very often. The  
24 University was just lucky to receive promotion money from the National  
25 Government for the last three years. Promotions are more often few and far  
26 between. The proposed guidelines are meant to effect promotion for faculty  
27 members who are eligible to cross-rank and are due for compulsory retirement.

28  
29 Regent Taguiwalo said that she attended the Executive Committee  
30 meeting of UP Diliman where this proposal emanated from. She thought that  
31 this would also apply to other faculty members who are qualified to cross-rank.

32  
33 The President clarified that while this proposal emanated from UP  
34 Diliman, it was also discussed in the President's Advisory Council and the  
35 consensus among the Chancellors was to make this applicable only to those  
36 due for compulsory retirement.

37  
38 The Faculty Regent pointed out that there are faculty members who are  
39 able to fulfil the requirements for crossing rank at a time when there is no call  
40 for promotion. Her sentiment is to include these faculty members in the  
41 proposal. Regent Taguiwalo recalled that it was Dean Echanis who proposed  
42 that all other faculty members on the verge of crossing rank be included in the  
43 proposal.

1  
2 President Roman moved that the existing proposal be approved and that  
3 she promised to bring back to the PAC the recommendation of the Faculty  
4 Regent.

5  
6 Nobody objected to the motion of the President. Thus, the proposed  
7 guidelines were approved.

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10 **B. Proposal for the Creation of the UP Open University**  
11 **Information Office**

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13 Rationale

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15 As a relatively young campus in the UP System, the  
16 University of the Philippines Open University (UPOU) needs  
17 to create public awareness of itself. Compared to other  
18 campuses, UPOU has the added challenge of explaining its  
19 mode of teaching to its target audience. The fact that the  
20 university has geographically dispersed operations and is  
21 physically separated from its publics makes information  
22 dissemination more complicated.

23  
24 In the past, public information about the university has  
25 been carried out by two staff members under the Office of the  
26 Chancellor. A Project Development Associate was appointed  
27 last year to provide a more organized approach to the public  
28 information activities with the Chancellor still retaining  
29 administrative responsibility for the unit. Given the unique and  
30 complicated nature of information dissemination in the  
31 university, these activities need to be strategically organized  
32 within a formal organizational structure. It is within this  
33 context that the creation of the UPOU Information Office is  
34 being proposed.

35  
36 Mandate and Functions

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38 The proposed Information Office is mandated to plan,  
39 implement, and coordinate information programs of the  
40 university and assist all units of the university in carrying out  
41 their communication and information projects.  
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