

I. The President recommends approval . . . (cont'd.)

B. Proposed new rules to govern special detail . . . (cont'd)

2. Outside Activities. . . . (cont'd.)

g. Invitation to Speak in Other Educational Institutions. -

University personnel may, subject to the exigencies of the service, and with permission from the Dean of the college or head of office, accept speaking and similar engagements on official time.

h. Reports and Disclosure. - Any person authorized under these rules to be involved in outside activities shall make periodic reports on and full disclosure of such activities, through channels, to the Chancellor.

3. Leave without Pay

a. Leave Without Pay. - The Chancellor may, upon recommendation of the Dean or head of office, grant leave of absence without pay not to exceed one year at a time, provided it does not go beyond two consecutive years, the absence to be planned in advance so as not to interfere with the work schedule of the University. Within a reasonable time before the expiration of the leave duly taken, the University shall notify the employee of the expiration date and that failure to report shall be considered absence without leave.

b. Unexplained Absence of At Least Thirty Days.- University personnel absent without leave for at least thirty days shall be dropped from the rolls.

4. Sabbaticals

a. Sabbatical. - Subject to the exigencies of the service a sabbatical may be granted to a member of the faculty for rest, renewal or study for a period not exceeding one year, with full salary, under the following conditions:

(1) That the faculty member has served the University not less than six consecutive years, at least as associate professor in the last two years; and

(2) That in no case shall the sabbatical be granted within two years before the faculty member's compulsory retirement,

If the sabbatical is for study or research and the faculty member applies, in addition to the salary, for transportation costs, per diems and other forms of assistance, the following shall also be imposed:

(1) That there is reasonable assurance on the basis of the faculty member's record, that the study or research will be accomplished; and,

(2) That a full report of the study or research done shall be made at the end of the sabbatical.