

**UNIVERSITY OF THE PHILIPPINES**

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**OFFICE OF THE VICE-CHANCELLOR FOR RESEARCH AND DEVELOPMENT**

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**MEMORANDUM NO. FRN 16-033**

**TO : DEANS, DIRECTORS, HEADS OF UNITS  
ALL FACULTY MEMBERS**

**FROM :  FIDEL R. NEMENZO, D.Sc.  
Vice-Chancellor for Research and Development**

**SUBJECT: Call for Extension Grant Proposals**

**DATE : 10 August 2016**

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During the UP Diliman Executive Committee meeting on 23 May 2016, the proposal to establish a facility for extension grants and allocate two million pesos (P2,000,000.00) as initial funds was approved. The grants aim to support MOOE expenses of extension projects that do not receive funding or have minimal funding support.

In view of the foregoing, we are pleased to inform you that the OVCRD, through the Office of Extension Coordination (OEC), is now ready to accept applications for the Extension Grant. Deadline of submission of applications is on **15 September 2016, 5:00pm**.

Enclosed are the guidelines for the Extension Grant and a copy of the application form. These may also be downloaded from the OVCRD website <http://www.ovcrd.upd.edu.ph/>.

For Colleges/Units who have yet to submit their updated Extension Agenda, please submit to the OEC on or before 22 August 2016. Kindly note that this will be one of the bases for reviewing the applications for Extension Grant coming from your respective units.

For further inquiries, please call Ms. Hazel L. Meking at 981-8500 VoIP 2621, or email at [exchange@oec.upd.edu.ph](mailto:exchange@oec.upd.edu.ph).

Thank you very much.