

- b. Assistant deans and secretaries of colleges or schools 9 hours
- c. Chairmen of divisions or departments 12 hours
- d. Faculty members with regular administrative duties not included above 12 hours

ART. 204. The teaching load of a member of the faculty in units of the University situated in another locality outside of his regular station may be counted as overload for which he shall be entitled to an honorarium in accordance with rules prescribed by the Board of Regents.

Sec. 12. Retirement Privileges

ART. 205. Retired members of the academic staff shall enjoy University library privileges and shall receive upon request publications of the University which are furnished to the faculty generally. They may also be entitled to such other privileges which, in the opinion of the President, the University is in a position to grant; and they shall be invited to participate in major university programs and activities.*

ART. 206. Upon the request of the Dean or Director of a college or school, a retired University officer or faculty member may be detailed, with his consent, by the President to some pending academic project or program or to a special activity of the college or school concerned.

ART. 207. A retired faculty member with the rank of professor may be appointed emeritus professor if he has rendered at least 20 years of active and faithful service to the University and has achieved marked distinction as a productive scholar, scientist, or educator or is widely acknowledged as an effective and dedicated teacher. A special committee, appointed by the President, will be responsible for nominating retired professors for an emeritus appointment, the nomination to be submitted to the President of the University/^{System}who in his discretion

* See Appendix "R" on automatic promotion or salary increase upon retirement, (p. 188, infra).

may endorse the matter to the Board of Regents for approval. (845th B/R, April 25, 1974).*

Sec. 13. Faculty Directory

ART. 208. Members of the faculty shall fill out every two years or oftener as the need arises, the prescribed form in connection with the faculty directory to be kept in the Office of the Registrar.

Chapter 19

Administrative Staff

Section 1. Appointment

ART. 209. The Civil Service Law, as well as the rules and regulations issued by competent authority pursuant thereto, such as the prohibition against nepotism, shall be taken into account in addition to whatever measures the Board of Regents may adopt in connection with appointments to the administrative staff.

ART. 210. All administrative officers, clerks, and other employees shall be appointed by the Board of Regents on the recommendation of the President; Provided, however, That an employee who is in the non-teaching staff shall be appointed by the President alone in case the salary of his position does not exceed six thousand five hundred pesos (P6,500.00) per annum and for which funds are available in the budget. (813th B/R, Sept. 30, 1971).*

ART. 211. Laborers and other helpers in the administration of grounds and buildings working on the daily-wage basis, shall be appointed ^{for Administration} by the President or the Vice-President / on his behalf upon the recommendation of the Director of Physical Plant. At the time of employment of each person by the Director, he shall determine the wage to be paid, except in cases where the same has been fixed by the President or the Board of Regents. He shall keep a record of the name of each person

* For delegation to the Vice-Presidents of authority to act for and sign for the President, see Appendix "E", pp. 148 , infra.