

OFFICE OF THE CHANCELLOR

MEMORANDUM NO. ERR-02- 098

October 10, 2002

FOR: Dean Maria Concepcion Alfiler
Dean Maureen Borromeo
Dean Virginia Dandan
Dean Leticia-Penano-Ho
Dr. Ana Maria Tabunda

SUBJECT: Minimum Qualifications of Prospective Members of the Academic
Personnel and Fellowships Committee (APFC)

Following are the minimum qualifications of potential APFC
members:

- Must hold the rank of at least Associate Professor
- Capable of looking beyond the department, college, or cluster level
- Must be committed and have time to attend and participate actively in meetings (2x a month for at least three hours per meeting)
- Preferably does not hold an administrative position

Each cluster shall submit four names to my Office not later than November 7, 2002.


EMERLINDA R. ROMAN