

attached to a major donation have inadvertently prevented UPAA from accessing the fund. UPAA had been able to pay only ₱11 Million to the contractors, leaving a balance of about ₱8 Million in completed contracts that urgently needs to be paid within a reasonable period. If UP allows UPAA to suspend the remittances for the UPLF starting FY 2009 and up to FY 2012, UPAA will be able to satisfactorily manage payment of the outstanding debt of ₱8 Million.

The President endorsed the request.

**Board action: APPROVAL.**

## **VI. ACADEMIC MATTERS**

The President endorsed the following:

### **A. Guidelines for Annual Operating Allowance for Professors Emeriti in the amount of P50,000 as Approved by the Board at its 1265<sup>th</sup> Meeting held on 17 December 2010**

The Board approved the annual operating allowance for professors emeriti, in the amount of P50,000. The grant will be used for the production of teaching materials, or in the pursuit of research/creative work (e.g. purchase of laboratory supplies, professional fees for artists, draftsmen, printing, etc.)

The Board also approved the following guidelines.

1. Teaching assignments are given in order to meet the exigencies of the service, as justified by the head of the unit. Honorarium shall be given for a maximum of three units for teaching load only.
2. The research/creative work is subject to existing University guidelines, as follows.



- a. The research/creative work must be within the thrusts of the unit.
- b. A research/creative work proposal shall be submitted to the head of the unit, describing the expected output(s). The approval of the proposal by the head of the unit does not mean approval of financial support; and
- c. Annual reports of accomplishments shall be submitted.

**Additional guidelines for approval of the Board:**

- 1. The intention of the annual operating allowance is to cover expenses within the year. The head of the unit shall recommend to the Chancellor, through channels, the recommendation for the schedule of payment of the annual operating allowance of the professor emeritus, with the latter's letter of request and project proposal
- 2. Schedule of releases

	<b>Amount</b>	<b>Requirement</b>
Initial release: 60%	P30,000	Upon submission of the letter of request by the professor emeritus, for implementation of the project within the year
Final release: 40%	P20,000	Upon submission of the final report or output of the research or project; after a public lecture; or after the performance of the professor emeritus-artist. <i>Note: no final report or output, no renewal of the annual operating allowance.</i>

- 3. The professors emeriti are encouraged to publish their reports in peer-reviewed national or international journals, as chapters in a book, or in other forms. Affiliation with the University of the Philippines must be indicated. Public lectures and performances (for artists) are also encouraged

**Board action: APPROVAL.**