

AGENDA B
(Addenda 2)
(Financial, Policy and Related Matters)

987th Meeting of the Board of Regents

24 April 1986, 8:00 a.m., Board of Regents Room, Quezon Hall, U.P.

- The President recommends approval of the following Unit
- A. Authority of the President vis-a-vis the Chancellors regarding contracts (Appendix "A"). UP System
- B. Proposed new rules to govern special detail, outside activities, leave without pay and sabbaticals. UP System
1. Special Detail
- a. Authorization and Conditions. - Special detail shall include participation in an official capacity in conferences, workshops, seminars, short-term courses and similar activities. It shall be subject to prior authorization and to such conditions as may be attached thereto and to applicable laws and regulations.
2. Outside Activities
- a. Coverage.-Outside activities of University personnel shall include: limited practice of profession, management of private enterprises, outside consultancy, secondment, teaching in other educational or training institutions with which the University has a Memorandum of Agreement, as well as research and other activities or projects under the auspices of outside agencies which are not considered integral functions of the University. Such activities shall not be considered part of the regular work load of the personnel concerned.
- b. Prior Authorization Required. - No member of the University personnel shall engage in outside activities without prior authorization from the Chancellor upon endorsement by the Dean, Director, or head of office concerned, subject to the exigencies of the service.
- c. Duration. - Except as otherwise provided in these rules, permission to engage in outside activities shall be for a period not exceeding one year, renewable for the same period at the discretion of the Chancellor upon recommendation of the Dean, Director or head of office concerned; provided, however, that such permission may be terminated or withdrawn at any time by the Chancellor.

I. The President recommends approval . . . (cont'd.)

B. Proposed new rules to govern special detail . . . (cont'd.)

2. Outside Activities. . (cont'd.)

d. Secondment. - Upon request of another agency, government or private, and when the needs of the University so permit, University personnel may be detailed by secondment to the requesting agency, subject to the following conditions:

- (1) Secondment to a private agency or to a career position in the government shall not exceed one calendar year, renewable for a like period; provided, that should the person seconded fail to return to the University after the expiration of two calendar years, the position in the University shall be ipso facto vacated. Provided, further, that secondment to accept academic positions with an academic institution with which the University has a Memorandum of Agreement shall be for the duration of the term of the position to which the secondment is made.
- (2) Secondment to a policy determining, primarily confidential or highly technical position in the civil service may initially be for two calendar years, renewable for a like period; provided, that should the person seconded fail to return to the University after the expiration of four calendar years, the position in the University shall likewise be vacated ipso facto.
- (3) If a full-time secondment is with pay, honorarium, or allowance equivalent to or higher than the salary and allowance in the University, such secondment shall be without pay from the University.
- (4) Secondment to international agencies or organizations shall be subject to existing agreements between such agencies or organizations and the Philippine Government.

e. Practice of Profession. - Permission to engage in private practice of profession may be granted provided that such practice:

- (1) Is not adverse to the interests of the University;
- (2) Shall not be conducted on official time.
- (3) Will improve efficiency and usefulness to the University; and
- (4) Shall be subject to such other requirements as may be imposed by law or University rules and regulations.

f. Management of Private Enterprise. - Permission to engage in management of private enterprise shall be subject to the conditions imposed on practice of profession.