

FOREWORD TO THE SECOND EDITION

The administration of the University and the exercise of its corporate powers are vested primarily in the Board of Regents. The Board exercises control over the affairs of the University through the policies and other rules of governance that it formulates.

The President, as top executive officer, sees to it that the Board's mandates are properly communicated and, more importantly, executed and observed at all levels down the organizational hierarchy.

What is delegation of authority? A down-to-earth definition says it is "allowing someone to act on your behalf to perform tasks or to consume resources that are available to you." It is a natural consequence of the division of work inherent in organization.

The system of authority delegation in the University is described in convenient form in this handbook to provide University officials and employees—those who govern and those who are governed—a handy working guide on who can take what action or who can make what decision in the context of the overall policies crafted by the Board of Regents.

Just as policy-making is a dynamic process, so authority definitions will also be evolutionary. This second edition of this handbook won't be the last, for sure.

Lourdes E. Abadingo
LOURDES E. ABADINGO
Secretary of the University and
of the Board of Regents

June 2008