

IV. Matters recommended by the President ... (cont'd)

R. General Administration ... (cont'd)

3. Abolition of the Office of Business Enterprises, ... (cont'd)

Note: Consultations with the heads of the offices as well as with personnel involved in the suggested organizational changes were held and their observations/suggestions taken into consideration. In effecting the changes, no employee will be laid off; those relocated to other offices will not suffer any reduction in salary or range. Neither will new personnel be recruited except two employees of the University who have agreed to transfer from their present offices to the Staff Housing Office and Business Concessions Office.

Board action: Approval.

V. Matters submitted for consideration by the Board, action by the Board being indicated at the end of each item:

1. Resolution establishing the Health Sciences Center as an autonomous member of the University of the Philippines System. (Appendix 'K', pages 67 to 72.)

As provided in the Resolution, the Health Sciences Center shall comprise the Colleges of Medicine, Pharmacy, Dentistry, Nursing, Institute of Public Health, School of Allied Medical Professions, Philippine General Hospital, University Health Service, Philippine Eye Research Institute, the Comprehensive Community Health Program, Anesthesiology Center Western Pacific, National Teacher Training Center for the Health Professions, the sub-units established therein, the proposed Medical Center, and such other units as may hereafter be created, included therein, or transferred thereto, by the Board of Regents.

The Philippine General Hospital and the proposed Philippine Medical Center shall be the teaching hospitals for the various health sciences units of the Health Sciences Center.

V. Matters submitted for consideration by the Board, ... (cont'd)

1. Resolution establishing the Health Sciences Center ... (cont'd)

Note: The above matter was submitted for advance information of the Board at its last (893rd) meeting on 29 September 1977.

Board action: Approval, provided that the University Health Service, which is not a teaching hospital, shall not be included in the Center but shall remain a University Department under the Office of the President. (Motion of Regent Fonacier duly seconded.)

The Board also agreed that the administrative relationships in regard to the proposed Philippine Medical Center should be well worked out from the outset.

2. Clarification was sought whether the University should, this second quarter registration at the U.P. Extension Division Clark Air Base, enforce the approved tuition fee structure for all programs in the University of the Philippines.

Note: In regard to programs at UPEDCAB, the new tuition fee structure approved by the Board (886th Meeting, 28 April 1977) is as follows:

<u>Level No. 12</u>	<u>Tuition Fee</u>	
	<u>Per Semester</u>	<u>Per Unit</u>
U.P. Extension Division C.A.B. undergraduate	\$465	: \$31
U.P. Extension Division C.A.B. graduate	400	: 44
U.P. Extension Division MM (Bus. Mgt.)	800	: 88

Board action: The Board authorized the President of the University to conduct the necessary negotiations with Clark Air Base authorities.

DRAFT

RESOLUTION

ESTABLISHING THE HEALTH SCIENCES CENTER AS AN
AUTONOMOUS MEMBER OF THE UNIVERSITY OF THE PHILIPPINES SYSTEM

WHEREAS, Republic Act No. 5163 provides for the establishment of a health sciences center in the University of the Philippines System;

WHEREAS, it has become necessary to operationalize the foregoing provision of law so to achieve more effective coordination of health sciences units;

WHEREAS, said units can fulfill their roles and contribute more fully to the attainment of the goals of the University System, particularly in relation to the national program of economic and social progress, if they are organized into an autonomous member of the System;

WHEREAS, Presidential Decree No. 58 and the resolution of the Board of Regents reorganizing the University of the Philippines into the University of the Philippines System and establishing the University of the Philippines at Los Baños as an Autonomous Member of the System adopted at its 828th Meeting on December 21, 1972 provide the basis for the establishment of other autonomous members of the University System;

THEREFORE, the Board of Regents of the University of the Philippines System, by virtue of the power vested in it by Act No. 1870, otherwise known as the University Charter, as amended, by Republic Act No. 5163, and by Presidential Decree No. 58, dated November 20, 1972, resolves as follows:

The Health Sciences Center

SECTION 1. The Health Sciences Center is hereby established as an autonomous member of the University of the Philippines System. It shall comprise the College of Medicine, College of Pharmacy, College of Dentistry, College of Nursing, Institute of Public Health, School of Allied Medical Professions, Philippine General Hospital, University Health Service, Philippine Eye Research Institute, Comprehensive Community Health Program, Anesthesiology Center Western Pacific, National Teacher Training Center for the Health Professions, the sub-units established therein, the proposed Philippine Medical Center, and such other units as may hereafter be created by the Board of Regents and included therein or transferred thereto.

Objectives and Guiding Principles

SECTION 2. The general objectives of the Center shall be:

- a. To provide leadership in education, research, and services in the various health sciences geared to the development of the highest quality of health care;

- b. To provide for collaboration, integration, and coordination of the units thereof to promote economy and productivity;
- c. To seek to influence national policies and decision-making relative to health;
- d. To develop innovative programs, projects, and models that are responsive to the health needs and aspirations of the country;
- e. To make possible a responsive component of the health care system through the development of improved techniques, better facilities, and maximization of the capacities of the health sciences units.

SECTION 3. The Center shall carry out its tasks with the following general principles as guidelines:

- a. the need to unify the health sciences;
- b. coequality among the health sciences units;
- c. coequality of the teaching, research, and service functions; and
- d. the participative approach to management;

Provided, That University policies, rules, and procedures as embodied in the Revised University Code and in resolutions of the Board of Regents, and those promulgated by the President and other competent University authority shall likewise govern the Center, except as otherwise expressly stipulated elsewhere in this resolution.

Functions of Units and Unit Heads

SECTION 4. The functions of the units comprising the Health Sciences Center shall be as defined in their respective acts of establishment in the case of those created by statutory law, and in pertinent resolutions of the Board of Regents in the case of those created by the Board; Provided, That the objectives and functions thereof shall be redefined conformably to the objectives of and the general principles governing the Center, subject to approval by the Board of Regents.

SECTION 5. The Philippine General Hospital and the proposed Philippine Medical Center shall be the teaching hospitals for the various health sciences units of the Center.

SECTION 6. The rationale, objectives, and functions of the Philippine General Hospital are hereby redefined basically as follows:

- a. It shall be primarily concerned with providing the necessary facilities for the implementation of the teaching, training, and research activities of the health sciences units.
- b. Its service function to the community shall be strictly secondary to, and a consequence of, its teaching, training, and research activities.

- c. To enable it to pursue its objectives, the Philippine General Hospital shall undertake a continuing program of institutional improvement and strengthen its linkages with the other health sciences units of the Center.

SECTION 7. The rationale, objectives, and functions of the proposed Philippine Medical Center are hereby defined basically as follows:

- a. The Philippine Medical Center is envisioned to be a model of the health care delivery system in the Philippines premised on two basic philosophies, namely, (1) that the best that medical science can offer should be made available to everyone and not only to those who can afford to pay for it, and (2) that the health care delivery system best suited for the Philippines in its present stage of development is a tri-level delivery system of primary, secondary, and tertiary health care.
- b. It is a comprehensive hospital in that it encompasses the totality of the various specialties and sub-specialties and the tri-function of service-training-research relative to the tertiary level of health care.
- c. It shall provide opportunities for students to avail of its comprehensive and more advanced facilities so to enable them to acquire quality health education.
- d. From a vantage position, therefore, the Philippine Medical Center is expected to have the greatest impact on the health care system of the country in terms of providing tertiary health care so that the best medical technology can be made available even to those who cannot afford medical care; facilitating manpower development and training of students, teachers, researchers, and specialists; and conducting research on medical problems, emphasizing the preventive and promotive aspects over the curative.

SECTION 8. The functions and responsibilities of heads of units shall be as defined in the Revised University Code and in pertinent resolutions of the Board of Regents without prejudice to those delegated by the President or the Chancellor, in any case except as otherwise specifically provided for elsewhere in this resolution. They shall prepare the programs of studies, curricula, and/or plan of activities of their respective units in consultation with the Chancellor and appropriate bodies or committees with a view to coordinating unit purposes and plans of activities with those of the Center.

Basic Organization

SECTION 9. The Health Sciences Center shall enjoy autonomy in the administration of its own affairs within the context of the purposes of the University of the Philippines System and the policies laid down by the Board of Regents. The basic lines of authority and responsibility, coordination, and other interrelationships among the various key officers, units, and bodies in the Center shall be as indicated in the organization chart hereto attached as Annex "A" and

made an integral part hereof; Provided, That any change therein shall be subject to approval by the Board of Regents upon recommendation by the Chancellor with the concurrence of the President.

SECTION 10. It shall have a Chancellor who shall be appointed in the manner and shall hold office for the term specified in resolutions of the Board of Regents governing the appointment of Chancellors of autonomous members of the University System.

The Chancellor shall discharge the same functions and responsibilities as are specified in Section 9 and other pertinent provisions of the resolution of the Board of Regents reorganizing the University of the Philippines into the University of the Philippines System and establishing the University of the Philippines at Los Baños as an Autonomous Member of the System adopted at its 828th Meeting on December 21, 1972, as amended at its 863rd Meeting on July 31, 1975, and such other functions as have been assigned or delegated to the Chancellor of an autonomous University.

SECTION 11. The Chancellor shall be assisted by a Vice-Chancellor for Health Education, Research, and Extension Services and a Vice-Chancellor for Administrative Services, who shall serve as his deputies and perform the respective functions specified in paragraphs a and b below and such other functions as the Board of Regents or the Chancellor may assign to them.

- a. The Vice-Chancellor for Health Education, Research, and Extension Services shall be directly responsible to the Chancellor for planning, developing, and carrying out the educational and research policies and programs, and supervising the curricular, instructional, training, research, extension, and other activities of the Center.
- b. The Vice-Chancellor for Administrative Services shall be directly responsible to the Chancellor for planning, developing, and carrying out the administrative policies and programs, and supervising the accounting, internal control, physical plant, and property/supply management operations, as well as the personnel program (as it pertains to both academic and administrative personnel) of the Center.

SECTION 12. There shall be a University Council consisting of faculty members of the units of the Center with the rank of assistant professor or higher, with the Chancellor as Chairman.

The functions of the of the Council shall be as set forth in the Revised University Code, as amended by the Board of Regents at its 828th Meeting on December 21, 1972.

SECTION 13. There shall be an Executive Committee of the University Council with the Chancellor as Chairman and composed of the officers of administration and the deans, directors, and other heads of academic principal units; Provided, That the Dean of the College of Arts and Sciences shall be ex-officio member of the Executive Committee in order to promote coordination between the Center and said college with

respect to the general education program. The Committee shall meet at least once a month at the call of the Chancellor or on written request of the majority of the members.

The Executive Committee shall be the mechanism for participative management and collective leadership within the Center in all aspects of administration thereof, academic or non-academic. On this premise, the functions of the Executive Committee shall be as follows:

- a. To formulate and adopt, consistently with University policies and subject to the authority of the Chancellor to prescribe rules for the governance of the Center, (1) policies on both academic and administrative matters, particularly but not limited to, academic programs, personnel, resource utilization, student and fiscal matters, and (2) broad policy guidelines that will ensure the integration of all programs of the Center;
- b. To encourage the units to work out among themselves multidisciplinary academic, research, and service programs;
- c. To act for and on behalf of the Council in matters requiring immediate action; and
- d. To serve as the central agency for the various committees of the Council to the end that their functions may be performed with greater coordination and dispatch.

SECTION 14. There shall be a Management Committee with the Vice-Chancellor for Health Education, Research, and Extension Services as Chairman, the Vice-Chancellor for Administration Services, the Budget Officer, the Registrar, and the Secretary of the Center as members. This Committee shall serve as an advisory body to the Chancellor on the implementation of policies and guidelines adopted by the Executive Committee and/or the University Council. It shall also serve as the personnel review board in an advisory capacity to the Chancellor for both academic and administrative personnel. The Management Committee shall be assisted by ad hoc cluster groupings of faculty/staff resource persons.

SECTION 15. The Unit Staff shall be the basic structure for democratic participation in the formulation and adoption of unit policies; Provided, That Unit Staff as used in the preceding and subsequent clauses or for purposes of democratic participation shall be construed to include the entire regular staff of the college/unit, academic and administrative, permanent and temporary, full-time and non-full-time, in any case who are occupying regular position items in the regular budget of the University either as regular incumbents or as substitutes; Provided, further, That the Unit Staff shall determine the appropriate organization and other mechanisms for carrying out its functions and for democratic participation within the college/unit; Provided, finally, That it shall meet at least once a month. The duties of the Unit Staff shall be:

- a. To select nominees for the deanship/headship of the college/unit;
- b. To recommend the institution/merger/revision/abolition of degree programs, courses, and projects;

- c. To consider matters referred to it by the ~~Executive Committee or Management Committee;~~ and
- d. To review the annual plan and annual reports of the college/unit.

Administrative Arrangements

SECTION 16. To achieve coordination among the various units of the Center, the following guidelines shall be observed:

- a. As Regards Personnel Matters - Each college/unit shall have its own staff whose appointments shall be approved or acted upon, as the case may be, by the Chancellor of the Center, subject to existing delineation of authority to appoint personnel among the Board of Regents, the President, and the Chancellor of an autonomous University, to other pertinent resolutions of the Board of Regents governing appointments of personnel, and to guidelines and other implementing rules prescribed by the President pursuant to or in implementation of Board policy; Provided, That appointments, promotions, transfers, and other personnel matters shall be acted upon by the Chancellor upon the recommendation of the Management Committee; Provided, further, That the authority of the Chancellor to appoint personnel shall be without prejudice to the authority granted deans and other heads of principal units to appoint certain personnel or designate officers-in-charge in their respective units; Provided, finally, That questions regarding personnel matters shall be referred to the Management Committee for study and recommendation.
- b. As Regards Resource Utilization - In addition to those specified in Section 14 above, the Management Committee shall discharge the following functions: (1) to coordinate the use of the physical facilities (e.g., laboratories, equipment, etc.) of the teaching hospitals in line with the programs of the Center to maximize utilization thereof, and (2) to develop and recommend appropriate mechanisms for an effective program of resource utilization.
- c. As Regards Fiscal Matters - In accordance with approved guidelines, priorities, and ceilings, the colleges/units shall prepare their respective budget proposals, which shall be reviewed by the Chancellor in consultation with the Executive Committee for submission to the President of the University.